



Vehicle/Vessel Contract Application

Use this form to apply for access to vehicle/vessel records through the Internet Vehicle/Vessel Information Processing System (IVIPS) or to receive bulk/batch data. Send the completed form with a copy of your business license and other required documents by fax to: (360) 570-7895 or email (print and scan or upgrade to Adobe Reader XI or above) to: vsdisclose@dol.wa.gov.

Please allow 14 business days to process and respond to your request. Questions or assistance: IVIPS: (360) 359-4001; Bulk/batch: (360) 902-0136.

We are committed to protecting personal information and there is no guarantee you will be approved. We release records only as allowed by state and federal laws, including the Driver Privacy Protection Act (DPPA). The DPPA also restricts redisclosure of personal information you receive.

Fees IVIPS contract fees: There is a 4-cent fee per record search, and businesses must pay an additional \$2 for each record accessed. Government entities are exempt from the \$2 fee.

Bulk records contract fees: There is a 1-cent fee per unique VIN record. The contractor is also responsible to pay a one-time set-up fee and monthly maintenance fee. Setup and maintenance fees may vary for bulk records.

1 Method of access you are requesting <input checked="" type="checkbox"/> IVIPS (Individual record inquiries) Current IVIPS number, if applicable _____ <input type="checkbox"/> Bulk vehicle/vessel records (Batch process) Frequency (check one): <input type="checkbox"/> One time <input type="checkbox"/> Periodic <input type="checkbox"/> Regular			
PRINT or TYPE Company/Agency name Bajio Towing Contract contact/manager (IVIPS and Bulk records accounts) Karla A. Rodriguez (Area code) Phone number (360) 757-2112 Email (required for IVIPS and Bulk records) bajiotowing@frontier.com			
Physical address of business (Number and street, City, State, ZIP code) 224 E. Sharon Ave. Burlington, Wa 98233		Signing Authority name (Bulk records accounts only) (Area code) Phone number _____ Email (required for Bulk records) _____	
Mailing address of business, if different (Address or PO Box, City, State, ZIP code) P.O. Box 1122 Burlington, Wa 98233			
Provide one of these identifiers:	Taxpayer Identification Number (TIN) 6a	Employer Identification Number (EIN) 602 949 544	WA Unified Business Identifier (UBI)

2 Provide a detailed explanation of your primary business activity (exactly what your business does).

We are a towing company who provides services for breakdowns, lockouts, jump starts, vehicle transportation and impounds.

3 Check all that apply to you and/or your business

- Attorney
- Auction
- Auto manufacturer or agent
- Bail bonds
- Bank or financing firm
- Business
- Commercial parking company
- Credit union
- Data broker/Reseller
- Debt recovery/Collection
- Employer/Prospective employer
- Government
- Guardianship/Trustee service
- Homeowner association
- Hospital
- Hulk hauler
- Insurance company/agent

- Lien service
- Marina
- Neighborhood block watch
- Newspaper or media
- Non-profit organization
- Parking enforcement
- Private investigator
- Process server
- Property mgmt. - Government
- Property mgmt. - Private
- Repossession service
- Retail/Store
- School - Private
- School - Public
- Scrap processor or wrecker
- Security services - Government
- Security services - Private

Service bureau for another business
Provide business name: _____

- Storage facility
- Title/Escrow
- Toll facility
- Towing company
- Transporter
- Union (non-profit)
- Vehicle/Vessel dealer
- I represent a business that will provide information to another party
Provide business names: _____

Other (explain) _____

4 Explain in detail why you need vehicle/vessel information. Give examples. Attach additional pages if necessary.

We need vehicle/ vessel information in order to be able to contact the owner of the vehicle that is being towed and impounded.

5 Rediscovery and/or selling of information

Will you sell or provide the information to anyone else? Sell Provide No

If no, skip to Section 6.

If yes, who will you provide or sell the information?

The release and rediscovery of personal information is restricted by state and federal laws. How do you ensure recipients are entitled to personal information under these laws?

How will you provide the information to recipients? Explain.

6 Owner contact

Will you contact the vehicle/vessel owner? Yes No

Unsolicited business contact for commercial purposes is strictly prohibited.

If yes, why will you contact the owner and how will you contact them?

We will contact the vehicle/vessel owner in order to notify them that their vehicle has been towed and impounded.

7 Answer the following

1. Do you agree not to sell or provide the information to any third party that has not been disclosed as part of this application? Yes No
2. Do you agree not to use the information for any purpose other than reasons stated on this application? Yes No
3. Do you agree not to use, or facilitate the use of, the information for the purpose of making unsolicited business contact, or promoting the sale of any goods or services? Yes No

8 Check all that apply

I represent a government agency. Agency name: _____
 Do you agree the information you receive will only be used in an official capacity and solely for carrying out the functions of your agency? Yes No

I represent a Washington State business. Attach legible copies of:

- your current business license
- any/all professional licenses that you possess

I represent a business outside Washington State. If your business is not required to be licensed in the state of Washington, attach a legible copy of either:

- your current business license
- a letter with a signature of the owner or authorized representative indicating you are their agent. The letter must include your Employer Identification Number (EIN) or Taxpayer Identification Number (TIN).

I am a process server. Attach legible copies of:

- your current business license
- any/all professional licenses that you possess
- registration for county jurisdictions

I represent a non-profit organization or corporation.

1. Attach a legible copy of one of the following:
 - Your Articles of Incorporation, filed with the Secretary of State
 - Your Tax Exempt Status from the Internal Revenue Services (501)(c)(3)
 - Other documents reviewed and approved by the Department of Licensing Public Records Officer
2. Submit a letter with a signature of the business owner or authorized representative indicating you are their agent.

I represent a data broker/reseller – attach a legible copy of your current business license.
 IVIPS applicants must also include:

- subscriber roster (provided on page 4)
- subscriber agreements

I am an attorney.* Attach legible copies of:

- your current business license
- your current bar card

I am a private investigator.* Attach legible copies of:

- your current Private Investigator license
- your current business license

*Whenever an attorney or private investigator accesses a vehicle record in IVIPS, we will send a notification letter to the vehicle owner. RCW 46.12.635

Knowingly making a false statement or concealing a material fact required in this request or making false representation to obtain any personal information from an individual's motor vehicle record is subject to federal criminal fines under the DPPA and RCW 46.12.640

By signing or typing your name, you are certifying under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Owner
 Title _____

 Signature _____

09-20-2015 Skagit
 Date and place (county) signed

X
 Signature

Federal Driver Privacy Protection Act (DPPA) 18 U.S.C. §2721 through §2725
 Washington State laws RCW 42.56, RCW 46.12, RCW 47, WAC 308-10, and WAC 308-93

Subscriber Roster (Data brokers/resellers applying for IVIPS must complete this section)

Each data broker or reseller must:

- Maintain a legible Subscriber Roster and complete all fields
- Record all subscribers
- Document the specific permissible use each subscriber qualifies
- Retain Subscriber Roster for 6 years and provide to DOL when requested

Your contract and/or IVIPS access may be terminated if you do not maintain a complete and legible Subscriber Roster.

NOTE: When a subscriber gives information to an attorney or private investigator, a notification letter must be sent. Failure to send a notification letter is a violation of your contract and Washington State laws. A sample notification letter is at <https://fortress.wa.gov/dol/ivipsprod/>.

In the *Subscriber's permissible use* box, provide a specific description of why the subscriber needs access to personal information. For example, "information is used in the processing of insurance claims investigations." A vague answer, such as, "check who owns the vehicle," is unacceptable.

1	Legal business name	Contact name	Email	Telephone #
	Address, City, State, ZIP code		Subscriber's permissible use	
Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No				
2	Legal business name	Contact name	Email	Telephone #
	Address, City, State, ZIP code		Subscriber's permissible use	
Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No				
3	Legal business name	Contact name	Email	Telephone #
	Address, City, State, ZIP code		Subscriber's permissible use	
Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No				
4	Legal business name	Contact name	Email	Telephone #
	Address, City, State, ZIP code		Subscriber's permissible use	
Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No				
5	Legal business name	Contact name	Email	Telephone #
	Address, City, State, ZIP code		Subscriber's permissible use	
Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No				
6	Legal business name	Contact name	Email	Telephone #
	Address, City, State, ZIP code		Subscriber's permissible use	
Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No				
7	Legal business name	Contact name	Email	Telephone #
	Address, City, State, ZIP code		Subscriber's permissible use	
Does the subscriber provide information to an attorney or private investigator? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Use additional copies of this page, if needed. You may create your own Subscriber Roster as long as it contains all of the data fields on this form.



STATE OF
WASHINGTON

BUSINESS LICENSE

Sole Proprietorship

KARLA A RODRIGUEZ
BAJIO TOWING
224 E SHARON AVE
BURLINGTON WA 98233 2231

TAX REGISTRATION
INDUSTRIAL INSURANCE
VEHICLE TRANSPORTER #8024

UNEMPLOYMENT INSURANCE

LICENSING RESTRICTIONS:
Not licensed to hire minors without a Minor Work Permit.

REGISTERED TRADE NAMES:
BAJIO TOWING

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Unified Business ID #: 602 949 544
Business ID #: 1
Location: 1
Expires: 04-30-2016

Vikki Smith

Director, Department of Revenue



STATE OF
WASHINGTON

MASTER LICENSE SERVICE
PO Box 9034 • Olympia, WA 98507-9034 • (360) 664-1400

REGISTRATIONS AND LICENSES

Sole Proprietorship

KARLA A RODRIGUEZ
BAJIO TOWING
1905 DOUGLAS ST
MOUNT VERNON WA 98273 5228

Unified Business ID #: 602 949 544
Business ID #: 1
Location: 1

TAX REGISTRATION

REGISTERED TRADE NAMES:
BAJIO TOWING

The licensee named above has been issued the business registrations or licenses listed. By accepting this document the licensee certifies the information provided on the application for these licenses was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Eliabeth A. Luce
Director, Department of Licensing

No. BUS LIC #B01232-15

BURLINGTON, WASHINGTON

THIS IS TO CERTIFY THAT Bajio Towing, having paid the required annual fee, is authorized to conduct business within the city limits of Burlington.

This endorsement expires: **December 31st, 2015**

Brittany Johnson

Licensing Clerk

Redaction Log

Reason	Page (# of occurrences)	Description
6a	1 (1)	RCW 42.56.230(5); RCW 9.35.005. Personal Information – Financial Information. Credit card numbers, debit card numbers, electronic check numbers, card expiration dates, social security numbers, bank or other financial information identified in RCW 9.35.005. Information in RCW 9.35.005 is information identifiable to an individual that concerns the amount or conditions of an individual's assets, liabilities or credit: account numbers and balances; transactional information concerning an account; codes, passwords, social security numbers, tax identification numbers, driver's license or permit numbers, state identicard numbers issued by the Department of Licensing, and other information held for the purpose of account access or transaction initiation.